



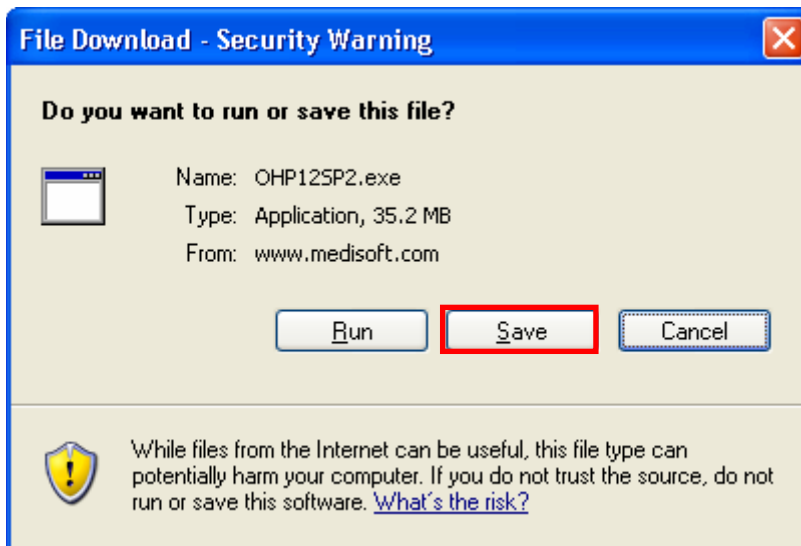
PLEASE NOTE: Create a backup of the practice before proceeding.

Installation Synopsis: a) ensure all users are out of Medisoft, b) make a backup of the practice files, c) close all programs, d) install Office Hours Pro 12 Service Pack 2.

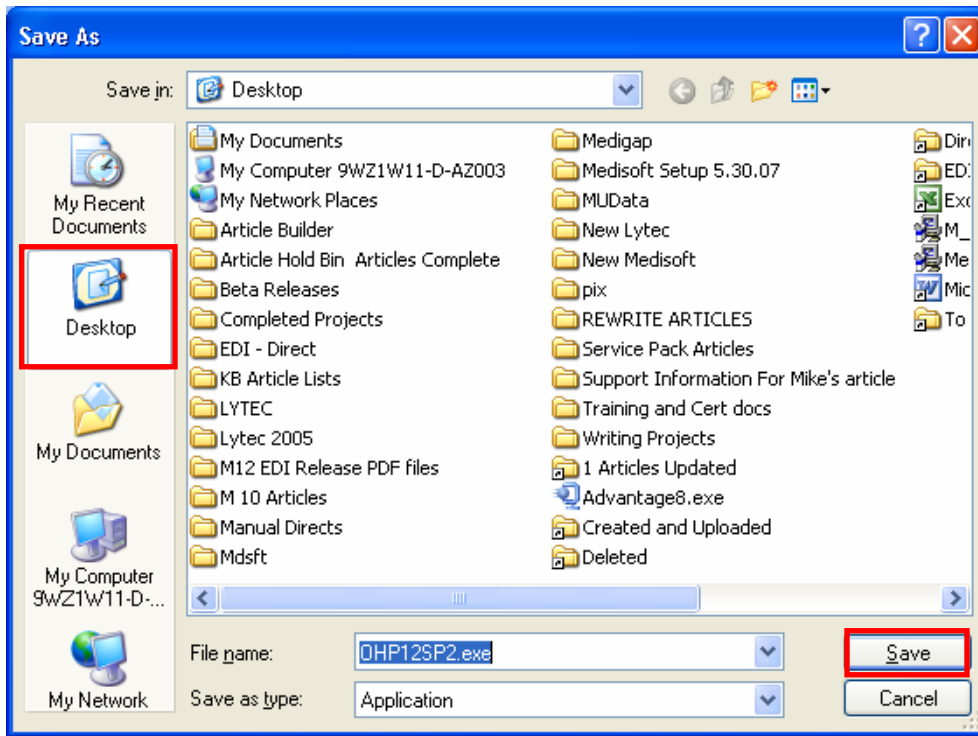


Office Hours Professional users (serial number starting with 2828) must update the Advantage Database Server before installing this Service Pack, if not done so already for **Medisoft 12 SP2 Network Professional** versions (serial number starting with 1818). Contact our support team for assistance with updating the Advantage Database Server to version 8.1. **DO NOT CONTINUE WITH INSTALLATION OF THE SERVICE PACK WITHOUT UPDATING THE ADVANTAGE DATABASE SERVER.**

1. Click on the following link to download **OHP12 SP2**:
www.medisoft.com/download/V12/OHP12SP2.exe
2. When the **File Download** window opens, click **Save**.



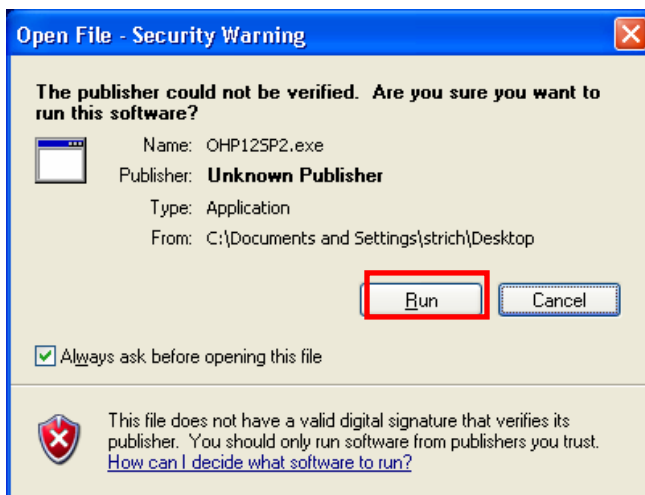
3. From the **Save As** window, select **Desktop** and click **Save**.



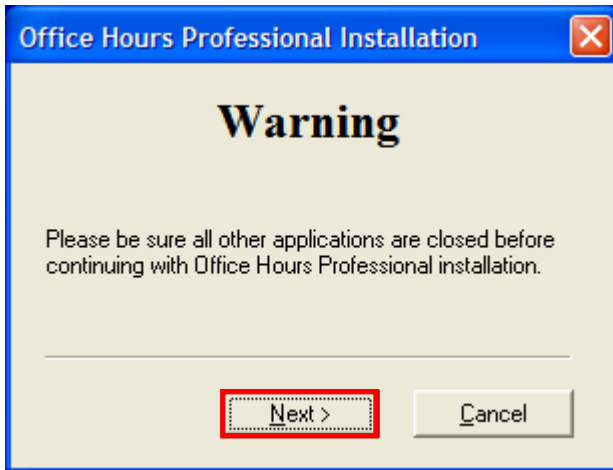
4. Once the service pack download completes, double-click on the **OHP12SP2.exe** icon.



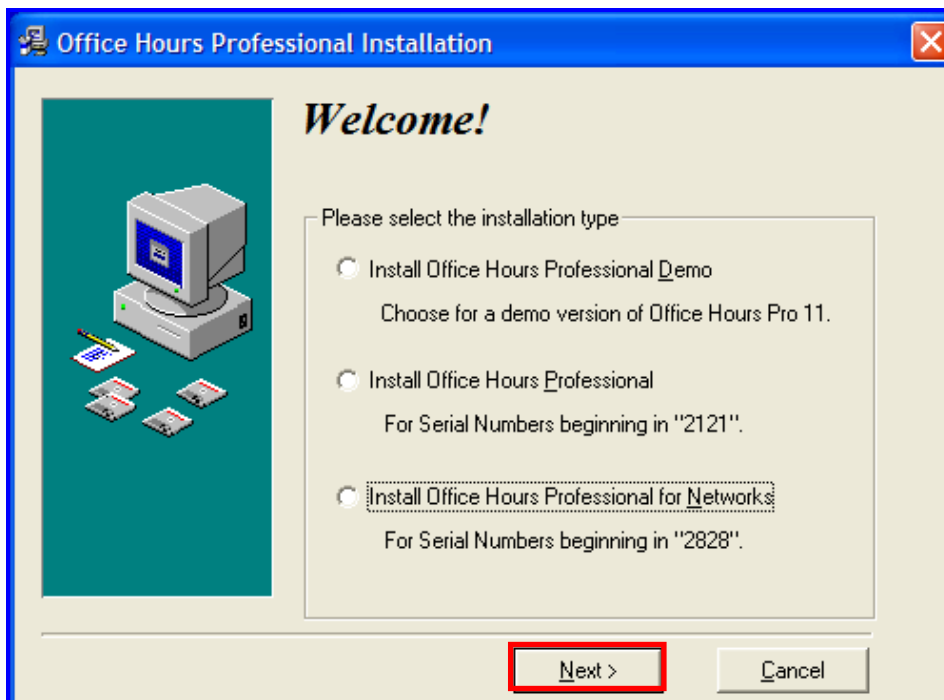
5. Click **Run** in the **Open File – Security Warning** window.



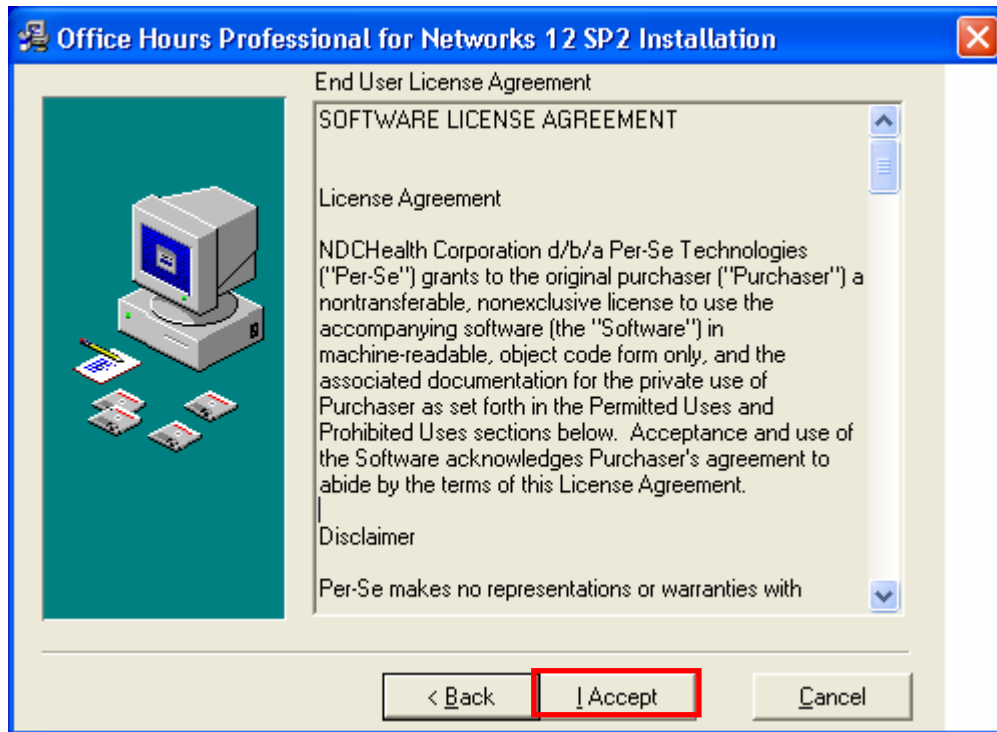
6. Click **Next** in the **Warning** window.



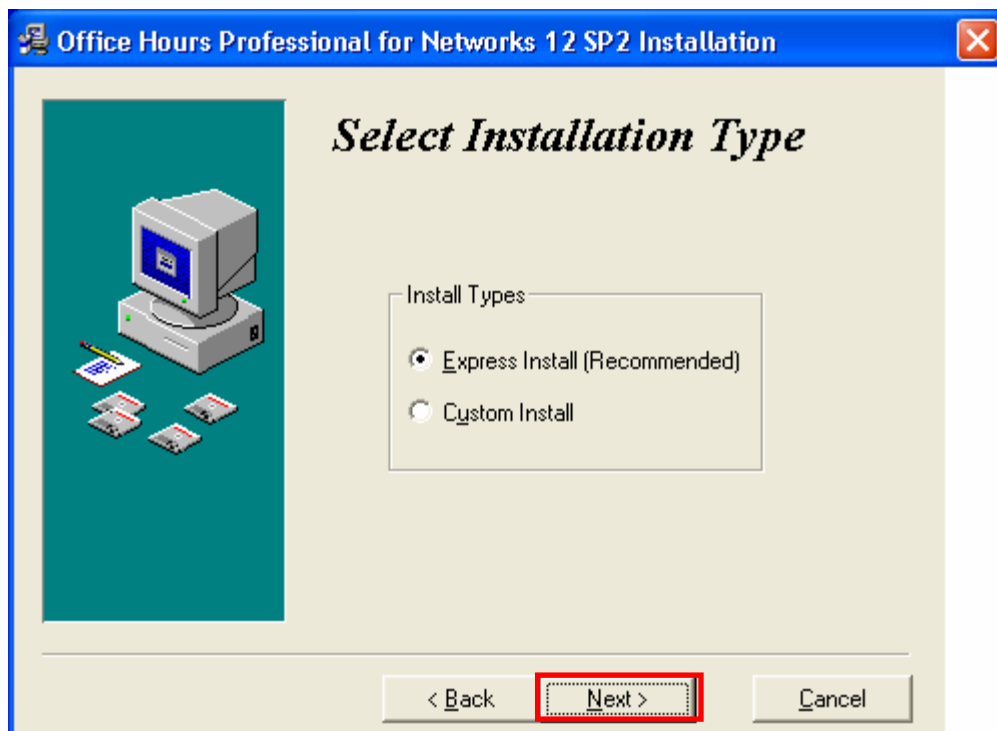
7. Select the version of Office Hours Professional based on the **first four serial numbers** on the CD case. Click **Next**.



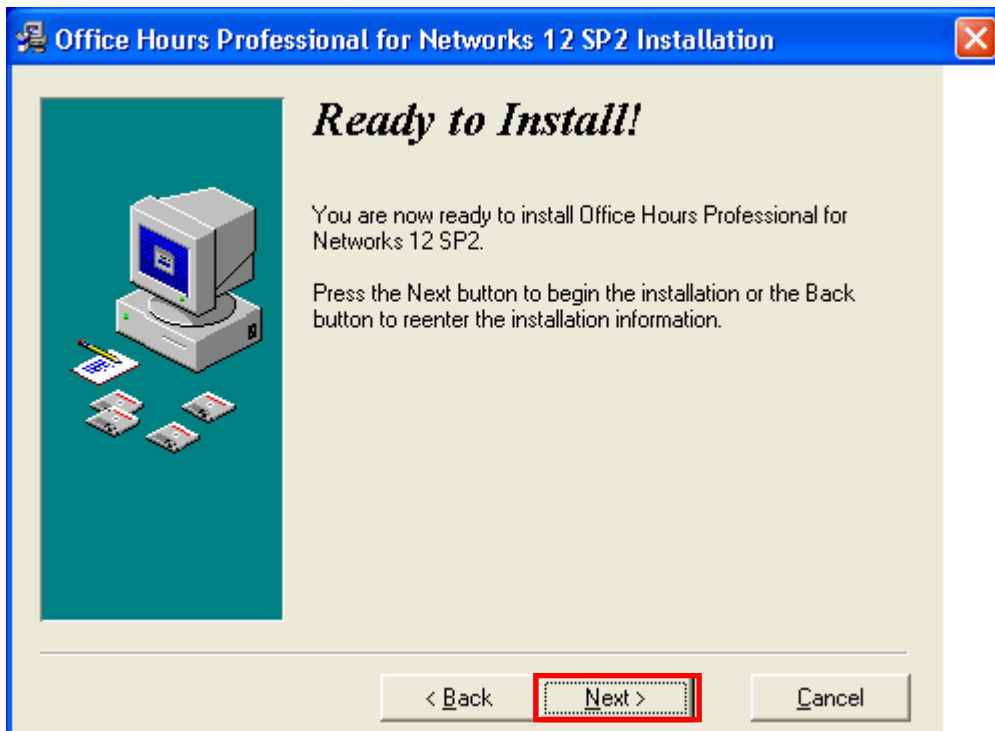
8. Click **I Accept** in the **Software License Agreement** window.



9. Leave the default setting in the **Select Installation Type** window and click **Next**.



10. Click **Next** in the **Ready to Install** window.



11. When the **Installation Completed** window opens, click **Finish**.

